

ACUPUNCTURE LICENSING GUIDE

LICENSURE REQUIREMENTS CHECKLIST

(Listed below are the minimum requirements needed to obtain an Acupuncture License.)

APPLICATION AND FEES

- ☐ Online Application for an Acupuncturist License - Complete all fields, answer all questions and upload any supporting documentation. Online application can be completed by visiting www.michigan.gov/miplus.
- ☐ Application Fee (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card.):

Licensed Acupuncturist: \$475.00
Licensed Acupuncturist Relicensure: \$495.00

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS (EXCEPT RENEWAL)

- ☐ Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years.)
- ☐ Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- ☐ Human Trafficking – Beginning April 22, 2021, individuals seeking licensure must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.13002 prior to being issued a license. The training must only be completed one time.
- ☐ Social Security Number – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining a SSN or do not have a SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- ☐ Verification of Licensure –Verification must be sent directly to our office by the licensing agency of any state or province of Canada in which you hold or ever held a license/registration as an acupuncturist. Verification includes, but is not limited to, showing proof that the applicant’s license/registration is in good standing and, if applicable, the record of any disciplinary action taken or pending against the applicant. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing at PO Box 30670, Lansing, MI 48909.

MICHIGAN ACUPUNCTURE REGISTRATION GUIDE

- ☐ English Language Proficiency- An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant's required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.

ADDITIONAL INFORMATION FOR ACUPUNCTURE LICENSURE BY EXAMINATION

- ☐ Possess a current certification in acupuncture or oriental medicine granted by the NCCAOM.

ADDITIONAL INFORMATION FOR ACUPUNCTURE LICENSURE BY ENDORSEMENT

- ☐ Possess an active license or registration in good standing in another state.

Official verification must come directly from any other state in which you have ever held an acupuncture license or registration and must include documentation of any disciplinary action taken or pending.

- ☐ Possess a current certification in acupuncture or oriental medicine granted by the NCCAOM.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE

- ☐ Online application can be completed by visiting www.michigan.gov/miplus. Once logged in, select **Licenses**, select "**Modification**" next to your license number and then select "**Relicensure.**"
- ☐ Submit proof of having completed 30 hours of continuing education within the 2-year period immediately preceding the application for relicensure, including 5 hours in pain and symptom management. The board approves for continuing education a course or activity approved by the NCCAOM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.
- ☐ If your license has lapsed more than 3 years and you are not currently licensed in another state or Canada, you must additionally submit the following:

Evidence of current NCCAOM certification in acupuncture or oriental medicine
- ☐ You must also arrange for official verification to come directly from any other state in which you have ever held an acupuncture license or registration and must include documentation of any disciplinary action taken or pending.

**ADDITIONAL INFORMATION FOR THOSE APPLYING FOR ACUPUNCTURE LICENSURE
UNTIL APRIL 1, 2024**

Until April 1, 2024, an applicant for an Acupuncturist License may also become licensed by one of the following ways:

- ☐ The applicant is currently registered as an Acupuncturist in Michigan.

OR

- ☐ The applicant demonstrates that he or she has the education, training, and experience required for licensure and satisfies both of the following:
 - The applicant shall establish that he or she has completed a minimum of 1,245 hours of systematic acupuncture education by submitting his or her education records, training records, or other verifiable evidence of the applicant's education and training that included live lectures, demonstrations, and supervised clinical training specific to acupuncture.

"Systematic acupuncture education" is defined as a course of education that covers the foundation of acupuncture science and theory, channel and point location, needling techniques, approaches to diagnosis and therapy, and patient management.
 - The applicant shall establish that he or she is certified in clean needle technique by the Council of Colleges of Acupuncture and Oriental Medicine.
 - The applicant shall establish that he or she has provided acupuncture services to an average of 50 or more patients per year during the 4 years preceding the date of application for licensure by submitting his or her patient records, billing records, or both. The applicant shall ensure that patient confidentiality is protected on every document submitted.

If documentation submitted is in a language other than English, an original, official translation must also be submitted.

RENEWAL REQUIREMENTS CHECKLIST

- ☐ Online Application For Acupuncture Renewal – Can be completed by visiting www.michigan.gov/miplus
- ☐ Renewal Application Fee (Must be paid by American Express, Visa, Mastercard, or Discover credit or debit card.): \$400.00
- ☐ Renewal Cycle: 2 years
- ☐ Good Moral Character Questions – Documentation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- ☐ Disciplinary Question – Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- ☐ Human Trafficking – Beginning in 2018, and all renewals thereafter, licensees seeking renewal must have completed training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.13002 prior to renewing their license. The training must only be completed one time.
- ☐ Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met all of the following continuing education requirements during the 2-year period immediately preceding the application for renewal:
 - 30 hours of continuing education including 5 hours in pain and symptom management. The board approves for continuing education a course or activity approved by the NCCAOM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.

HELPFUL RESOURCES AND FORMS

- ☐ By visiting www.michigan.gov/healthlicense and clicking on the Acupuncture link you can access the following helpful resources and forms:

Resources:

- ☐ Public Health Code
- ☐ Administrative Rules for Acupuncturists